

Service Handbook

DRAFT

For inclusion into the PUBLICATIONS Chapter

13.6 Literature

Group

Each group being autonomous, selects the officers its members feel are necessary for the smooth running of the group. Most groups select a Literature Secretary, who has a known period of continuous sobriety of at least one year, and have shown themselves willing and available to give dependable service through regular attendance at meetings.

The duties of the Literature Secretary include but are not limited to ensuring that the group has available its own copy of the Big Book (Alcoholics Anonymous), and who orders and keeps the group supplied with Conference approved books and pamphlets published by AA, which is available from GSO. Other duties for a literature secretary may be:

- putting together selected packs of literature for newcomers, making sure that stocks are replenished
- ensuring that literature is on display and available to members at group meetings, encouraging members to buy from the collection
- making available the current edition of the AA Service News and Structure Handbooks for Great Britain, especially at business meetings
- passing any accounts for payment of literature to the Treasurer
- helping the Secretary to circulate AA Service News, convention flyers, notices from GSO etc

Intergroup and Region

There tends to be no literature roles at intergroups and regions. Each service discipline usually sources their own literature. Some intergroups, however, do have specific roles for Literature.

Literature Sub Committee

Aims

The Literature Sub Committee ensures that our literature remains current and always available for AA members to use in their recovery, so that the message is carried to still the suffering alcoholic in a clear and concise way.

Objectives

Under the guidance of Conference via the GSB, the Literature Sub Committee is responsible for drafting new and reviewing existing literature. It collaborates with other service disciplines with reviewing and updating their literature.

To serve as a member of the literature Sub-Committee you would need to:

- have five years continuous sobriety
- have an understanding of traditions and concepts
- be able to commit for a period of four years whilst working collaboratively with others

- be able to attend meetings up to four times a year - twice in York and twice online
- be happy to work in smaller teams on projects.

Experience at intergroup and region would be an advantage, and experience at Conference would be useful but is not necessary.

Apart from getting involved and growing within service, members benefit from discovering the joy, satisfaction and excitement gained in creating new literature as directed by Conference. They see the difference this makes to AA's primary purpose.

Working as part of a team, where everyone is listened to and all ideas are considered, members acquire skills such as active listening, flexibility, assertiveness and learning the practical values of AA's Traditions and Concepts.

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