

Minutes

Probation / Criminal Justice Service Subcommittee Meeting 05/11/22, 9 am On zoom

Attendees

Hamish McS Probation/CJS Trustee
Gareth P Probation/CJS Subcommittee, minute taker
Tessa S Probation/CJS Subcommittee
David H Probation/CJS Subcommittee

Apologies

none

1. Hamish opened the meeting at 9:00pm

Tessa read the preamble. Gareth read the I am Responsible statement. David read out traditions 1 and 2.

2. Roles withing subcommittee

Hamish asked for the term dates for subcommittee members: Gareth rotates out in November 2023, Tessa rotates out in February 2024, David rotates out in October 2026. Gareth agreed to be Secretary, role includes adding agenda items, writing minutes and scheduling meetings etc. Tessa agreed to regularly check the infoprobation.sc@aamail.org account to deal with enquiries.

3. Conference update

2022 Service Handbook has the updated section for probation in it.

4. Zonal meetings

Hamish will be doing the Probation Presentation at Bristol next weekend.

5. Website review

Old minutes have been taken off and new ones added. All subcommittee members to review and bring anything that needs updating to next meeting.

6. Email System

Email system is working for all.

7. Handbook / Literature review

Service Handbook has been updated with details on Chit and new contact email infoprobation.sc@aamail.org There is a need for a leaflet suitable to give to Police for people in custody. David agreed to draft and trial it in London North Region with the City of London Police. Hamish suggested reviewing and redeveloping the Co-operation between Alcoholics Anonymous, Probation Services and Criminal Justice Services leaflet. All subcommittee members to review it to make it more appealing to members and splitting it out into two publications - one for members and one for professionals.

8. Success stories

There are a couple of probation related shares already in our section of the document library on the website and the committee discussed ways of increasing the number of these. Hamish has asked a couple of members to contribute. There also may be some suitable from in the Share magazine archives and/or we could specifically ask the Share subcommittee to solicit some through the magazine.

9. Seminar Speakers - suggestions

Speakers have been covered in joint subcommittee meeting. Hamish asked for subcommittee members to email him any contacts for people suitable to be invited as guests/speaker including social work and CJS Scotland.

10. Matters arising from Joint subcommittee meeting

Terms of Reference to be reviewed to look at reducing the number of face-to-face meetings, replacing one with an online meeting. All subcommittee members to review before next meeting.

11. AOCB

North London Intergroup would like a presentation on Probation on 18th November. Hamish to signpost them to Adam who is the Regional Liaison Officer.

A mail shot letter is being sent out to all 104 approved premises in England and Wales. It was decided to let intergroup chairs/liaison officers know that this is going on with a view to following up on this with locally organised meetings.

Hamish asked Subcommittee asked for nominations for members in Scotland.

12. Date and time of next meeting

Feb 2023 in York. Hamish will email dates for all meetings for 2023 and whether they will be face to face or online.

13. After Tessa lead us out with the serenity prayer Hamish closed the meeting at 11am.