

The Role of an ECLO

(Agenda Item: **ECLO Seminar**)

Discussion Summary

Email

There was no consensus that any of the proposed scenarios should definitely be included in the work of an ECLO. For each question posed, there was a variety of answers, including:

- I already do this
- My Intergroup/Region would not see this as an ECLO's job
- I do not feel able to undertake this task

Website

- Most ECLOs agreed that if a local meeting has closed and nobody else has informed GSO, then they should do so. As with email, however, there was no consensus as to the responsibility of an ECLO to keep all information as up-to-date as possible, because ...
- Many intergroups maintain a local WtF; but it is not always the ECLO's responsibility to do so.

ORS/Chat Now

- There was agreement that ECLOs should keep Regions /Intergroups /Groups informed of any current vacancies.

General

- An ECLO should maintain contact with ECSC through the website Helpline:

<http://www.alcoholics-anonymous.org.uk/Members/Service/Helpdesk>

This box is monitored daily by a member of ECSC.

- An ECLO should seek to assist any member of Region/Intergroup with problems regarding Electronic Communications. It may be appropriate to advise that person to use the Helpline.
- Each ECLO should be aware that:
 - aamail.org addresses are available to all service officers
 - A Microsite is available to each Region and Intergroup.
 - Filestore space can be used by any service body.
- This discussion summary, and the handout which inspired it, should be read in conjunction with Chapter 3 of the Service Handbook. The printed version (2017) is out of date, but the amended version is online at:

<http://www.alcoholics-anonymous.org.uk/download/1/Library/Documents/Handbooks/AA%20Service%20Handbook%20revised%20April%202017.pdf>

(pages 35-38).

Future action/

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It was apparent that there were different practices among ECLOs. We would like to prepare a survey from which we will have an idea what items are considered to be part of the workload of an ECLO, and how many ECLOs actually undertake each item. Details of this survey will be in a future newsletter.

ECSC
December 2017